Deployment Guide: Arbor Lodge / Kenton NET

Guiding Principles

- Your safety is top priority - use the buddy system (no less than teams of two).
- Do the greatest good for the greatest number of people.
- Document everything!
    - Write legibly on forms - it's of no use if we can't read it.
    - Keep your notes and hand them off to the appropriate person when leaving your shift.
    - Leave notes posted for others if you're unable to do an in-person handoff.
    - Use forms whenever possible (or just use pen/paper).

When to Deploy

- If the disaster is minor, wait for the official PBEM deployment message.
- Self deploy only if there's a major disaster and communication systems are down.

Before Deploying

- Address your family's needs first, and secure your home/building.
- Check in w/ NET team using Communications Protocol (see below).
- Put on personal protective gear (NET ID, vest, helmet, etc) and NET backpack with radio & water.

Deploying

- Leave a note on your front door which includes your status, time of departure, expected location/return, and best contact options.
- As you move through the neighborhood, assist and document.
    - Help neighbors and enlist their help.
    - Perform scene size-up and secure dangerous areas.

Scene Size-up

Approach staging area w/ caution. Look for hazards and markings. Check the integrity of buildings.

- **Look up:** damaged power lines, damaged trees, changing weather patterns?
- **Look down:** pooling water, leaking contaminants, tripping hazards?
- **Look (and smell) all around:** fire/smoke, gas leaks?

Staging Area Protocol

If you see "Site Bad" marking: Add your initials/date/time and proceed to the next closest staging area.
If you see "Site OK" / team is present: Check in with Incident Command.
If no one present / no markings found: You may be the first NET to arrive.

- Assume role as de facto Incident Commander. You may hand off the role later, if desired.
- Assess area for immediate and long-term safety/use and mark site. Ensure markings are legible and visible in rain and darkness, and leave ample info regarding your status.
- **Unsafe:** Mark as "Site Bad" and indicate backup staging area location. Note your identity/date/time.
- **Safe:** Mark "Site OK," establish staging area.

Communications Protocol

Contact team and share:
- Your name, team name, your status, your location, info about nearby needs/resources, and your plans.

If normal communication systems are functioning, in this order:
- Email: arborlodgeprepares@gmail.com
- Call or text team leaders (currently ███████████████████████)

If normal communication systems are not functioning:
- Radio check-in (see channel info below).
- If unable to check-in via radio, leave a note on your front door and proceed to the nearest staging area.

Staging Areas

Initially, go to the nearest staging area. Move to the next closest staging area per Staging Area Protocol.
1. **Arbor Lodge Park**: N. Bryant St. & N. Delaware Ave. (where primary equipment cache is located)
2. **Kenton Park**: N. Brandon Ave. & N. Kilpatrick St.
3. Additional staging areas may be used - we'll leave markings at these parks to indicate where.

Location of Radio Equipment

- **Station #8:** N. Maryland Ave. & N. Buffalo St. (behind Interstate Fred Meyer)
    - Contains radio supplies and antennae; may or may not be staffed.
- **BEECN @ Arbor Lodge Park**: ███████████████████████████████████

FRS Radio Channels

1. **Primary:**   Ch 16: 462.5750 MHz
2. **Secondary:**   Ch 06: 462.6875 MHz

FRS Radio Protocol

- Press key - Hesitate - Talk
    - **[Recipient]**, this is **[Your tactical name]**, please respond
    - Example: "Incident Command, this is Search & Rescue Team 1, please respond"
- Wait for the recipient's acknowledgement before giving your message.
- Think before you speak and keep communication slow and simple.
- Focus on vital info (who, what, when, where, why, how many) such as where you are going, what you are doing, the number of I/D/M/E persons, location and quantity of personnel/equipment resources/needs.
- Use "affirmative" and "negative" instead of "yes" and "no."
- Use "say again" or "I say again" when a word, number, or phrase needs to be repeated.
- Use "clear" to designate that you are finished with your immediate conversation.
- Use the "lock" feature of your radio to keep it on the correct channel so you will not miss a call.
- If community members are using your channel, firmly let them know the channel is being used for emergency communication with City responders.