

>>> NOTE <<<

This is a living document.
NET members are expected to add to it.

Woodstock Neighborhood Emergency Team Operations Plan

Draft4

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submitted by
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NET MEMBERS SHOULD PRINT THIS DOCUMENT
and INCLUDE IT IN THEIR NET BAG.

Members should also consider printing
many of the documents in the appendix, as well.

Woodstock NET Roster

Team Leader (TL)

Mark Ginsberg

[Redacted]

[Redacted]

markjginsberg@yahoo.com

Assistant Team Leader (ATL)

Amateur Radio Operator (ARO)

Marino Duregon
KG7EMV

[Redacted]

[Redacted]

kg7emv@arrl.net

Backup Amateur Radio Operator

CPR/First Aid Certified

Team Member

Woodstock NET Operations Plan

Team Member

Critical Locations

NET Staging Area (NSA)	Woodstock Park, NE corner, near baseball diamond SE 50th and SE Steele St.
Backup NET Staging Area	BEECN Site, Woodstock Park SE 47th and SE Harold St.
Nearest Fire Station	Station 25 SE 52nd and SE Mall St.
Nearest BEECN Site	Woodstock Park, SW corner SE 47th and SE Harold St.

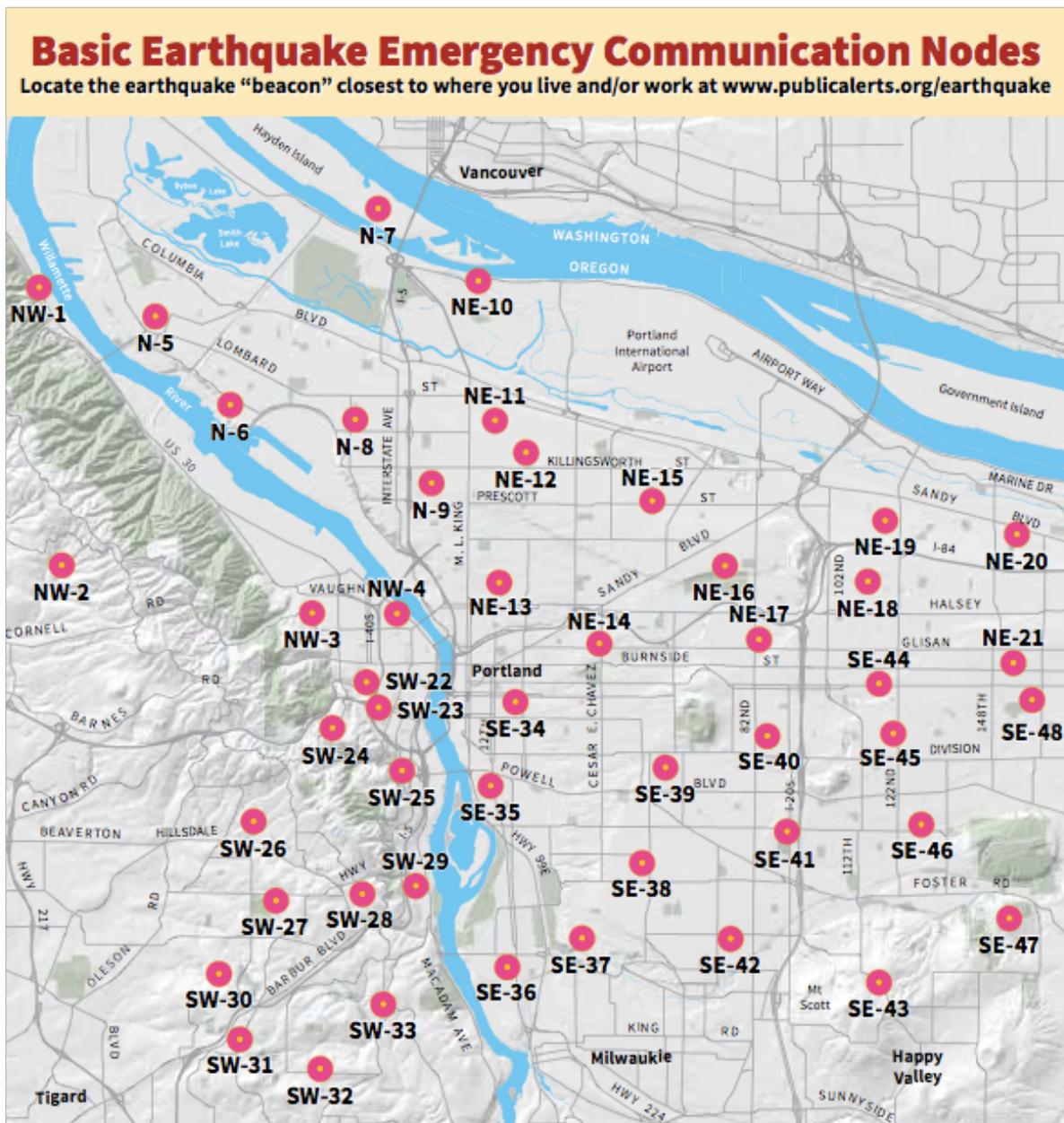
Maps You Should Have

NET members should have these maps. Buy or download, and print big!

Any Portland city street map. This bike system map is free for the asking.
<https://www.portlandoregon.gov/transportation/article/321389>

Neighborhood map. These maps from the City of Portland are excellent. Detailed and free! Most are formatted to print 11 x 17. Print big and laminate!

all SE PDX 'hoods	https://www.portlandoregon.gov/oni/article/60594
Woodstock	https://www.portlandoregon.gov/oni/article/58663
Creston-Kenilworth	https://www.portlandoregon.gov/oni/article/58368
Foster-Powell	https://www.portlandoregon.gov/oni/article/118166
Mt. Scott-Arleta	https://www.portlandoregon.gov/oni/article/58603
Brentwood-Darlington	https://www.portlandoregon.gov/oni/article/58355
Eastmoreland	https://www.portlandoregon.gov/oni/article/58638
Reed	https://www.portlandoregon.gov/oni/article/58621
link to all the Portland neighborhood maps	https://www.portlandoregon.gov/oni/28388
BEECN map	https://www.portlandoregon.gov/pbem/article/424349



BEECN Site

The closest BEECN site is SE-38, **Woodstock Park**, SE Harold Street and SE 50th Avenue. We should expect that local residents may go there looking for help.

The next closest BEECN sites are :

SE-37, Duniway Elementary School Field, SE Reed College Pl. and SE Lambert St.

or

SE-39, Clinton City Park, SE Woodward ST and SE 57th AVE

Woodstock NET Operations Plan

NW-1 Linnton Community Center Parking Lot 10614 Northwest Saint Helens Road	SW-22 Lincoln High School Field 1600 SW Salmon Street
NW-2 Forest Park Elementary School Field 9935 NW Durrett Street	SW-23 Greenspace at SW 12th/SW Market SW Market and SW 12th Avenue
NW-3 Chapman Elementary School Field NW Quimby Street and NW 27th Avenue	SW-24 Ainsworth Elementary School Field SW Elm Street and SW 21st Avenue
NW-4 The Fields NW Overton Street and NW 11th Avenue	SW-25 Lair Hill Park SW 2nd Avenue and SW Porter Street
N-5 St. Johns Park 8427 N Central Street	SW-26 Hamilton Park SW Hamilton Street and SW 45th Avenue
N-6 University of Portland Public Safety Parking Lot N Portsmouth Avenue and N Warren Street	SW-27 Gabriel Park SW Vermont Street and SW 37th Avenue
N-7 Sleep Country Parking Lot 1840 N Hayden Island Drive	SW-28 Wilson High School Field 1151 SW Vermont Street
N-8 Arbor Lodge Park N Dekum Street and N Greeley Avenue	SW-29 Sunstone Montessori School Field 6318 SW Corbett Street
N-9 Jefferson High School Field N Alberta Street and N Kerby Avenue	SW-30 Smith Elementary School Field SW Marigold Street and SW 52nd Avenue
NE-10 Columbia Site Field 716 NE Marine Drive	SW-31 Holly Farm Park 10819 SW Capitol Highway
NE-11 Woodlawn Park NE Dekum Street and NE Bellevue Avenue	SW-32 Stephenson Elementary School Field SW Stephenson Street and SW 25th Avenue
NE-12 Alberta Park NE Ainsworth Street and NE 19th Avenue	SW-33 Riverdale High School Field 9727 SW Terwilliger Boulevard
NE-13 Irvington Elementary School Field 1320 NE Brazee Street	SE-34 Colonel Summers Park SE Taylor Street and SE 17th Avenue
NE-14 All Saints School Parking Lot NE César E. Chávez Boulevard and NE Glisan Street	SE-35 Brooklyn Park SE Haig Street and SE Milwaukie Street
NE-15 Rigler SUN Community School Field NE Going Street and NE 55th Avenue	SE-36 Sellwood Middle School Field SE Sherrett Street and SE 16th Avenue
NE-16 Roseway Heights Field NE Alameda Street and NE 72nd Avenue	SE-37 Duniway Elementary School Field SE Reed College Place and SE Lambert Street
NE-17 Montavilla Park NE Oregon Street and NE 82nd Avenue	SE-38 Woodstock Park SE Harold Street and SE 50th Avenue
NE-18 Knott City Park NE Sacramento Street and NE 112th Avenue	SE-39 Clinton City Park SE Woodward Street and SE 57th Avenue
NE-19 Parkrose High School Field 12003 NE Shaver Street	SE-40 Harrison Park SE Stephens Street and SE 87th Avenue
NE-20 Wilkes Park NE Beech Street and 154th Avenue	SE-41 Lents Park SE Holgate Boulevard and SE 92nd Avenue
NE-21 Glenfair Park NE Couch Court and NE 154th Avenue	SE-42 Flavel Park SE Flavel Street and SE 75th Avenue
<p>DISCLAIMER: Please do not attempt to go to a Basic Earthquake Emergency Communication Node if you feel that doing so would put you in danger. These sites will not have supplies or provisions immediately following an earthquake or other citywide disaster. The primary role of these sites is communication and information sharing; between neighborhoods, agencies and the City's Emergency Coordination Center. It may take up to 24 hours, or longer, for these sites to become operational. Locations may change over time, or need to relocate, if the pre-designated site is not safe.</p>	SE-43 Lincoln Memorial Cemetery Parking Lot 11801 SE Mt. Scott Boulevard
	SE-44 Ventura Park SE Stark Street and SE 117th Avenue
	SE-45 Mill Park SE Mill Court west of SE 122nd Avenue
	SE-46 Gilbert Heights Elementary School Field SE Cora Street and SE 130th Avenue
	SE-47 Clatsop Butte Park SE Evergreen Drive and SE 152nd Avenue
	SE-48 Oliver Elementary School Field 15840 SE Taylor Street

List of local assets

grocery/food stores

Safeway, SE 45th and SE Woodstock Blvd.
Trader Joe's, 4715 SE Cesar Chavez Blvd.
Plaid Pantry, 4214 SE Woodstock Blvd.
Plaid Pantry, 5412 SE Woodstock Blvd.
Plaid Pantry, 5146 SE Holgate Blvd.

hardware stores

Bi-Mart, SE 44th and Woodstock Blvd.
Ace Hardware, SE 45th and Woodstock Blvd.

medical facilities

ZoomCare, SE Woodstock St.
Gentle Dental
VCA Woodstock Animal Hospital- vet

schools

Woodstock ES, SE 50th St. and SE Ellis St. (SE corner of Woodstock Park)
Meriwether Lewis ES, 4401 SE Evergreen St. (SE 45th & SE Glenwood)
Holy Family Catholic School, 7425 SE César E Chávez Blvd. (at SE
Henderson)

thrift stores

Goodwill, 6125 SE 52nd Ave.

community centers

Woodstock Community Center, 5905 SE 43rd Ave

fire stations

Station 25, SE 52nd St. and SE Mall St.

gas stations

Woodstock Shell Auto Repair, 4228 SE Woodstock Blvd.

neighborhood organizations

neighborhood skilled workers

churches

All Saints Episcopal Church
4033 SE Woodstock Blvd

Our Lady of Sorrows Parish (possible tertiary meeting site)
5329 SE Woodstock Blvd.

Calvary Bible Church
4124 SE Holgate Blvd.

Trinity United Methodist Church
3915 SE Steele St. (SE Cesar Chavez & SE Steele)

Apostolic Faith Church
5601 SE Duke St.

Apostolic Christian Church (Woodstock Bible Church)
5101 SE Mitchell St.

Holy Trinity Lutheran Church
7220 SE Cesar E Chavez Blvd. (at SE Knapp St.)

List of local hazards

factories, manufacturing

Precision Cast Parts- compressed, flammable gases

Bullseye Glass- compressed, flammable gases

gas stations

railroads, rail yards

Brooklyn Yards

UMBs

Many unreinforced masonry buildings in the industrial areas near the
railroad tracks

pipelines

other

Reed College nuclear reactor ("It's very small!")

PREVAILING WIND DIRECTION

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
PDX	I	ESE	ESE	ESE	S	NNW	NNW	NNW	NNW	NW	NW	ESE	ESE

NET Disaster Operations

Woodstock NET operations should comply with the guidelines set forth in the Portland Bureau of Emergency Management's Neighborhood Emergency Team Guidelines. The Woodstock NET Ops Plan will specify information unique to that team and neighborhood.

NET members and Net Staging Area volunteers must ensure that their chosen actions conform to the following guiding principles:

- **A NET volunteer or Net Staging Area volunteer must never place her or himself in an unsafe situation** for any reason. A NET member or Net Staging Area volunteer must never be expected to place her or himself in a dangerous situation, or ask other volunteers to do so.
- **Do the greatest good for the greatest number of people in the shortest possible time:** How a NET member assesses and prioritizes activities during a response is just as critical, if not more so, than the quality of their response.
- **Respond inside the scope of NET training:** A NET member must never undertake, or be asked or expected to undertake, any endeavor for which he or she has not received PBEM approved training. Engaging in activities that a NET member has not been trained for endangers the personal safety of that member and others; and subjects that member to potential personal liability. (200.30)
- **Understand the role of NET in an emergency or disaster:** NETs are not professional first responders. A NET member acts as an extension of first responder services offering immediate help to victims until professional services arrive. (100.05 thru 100.25)
- **Respect the chain of command:** A recognized chain of command – both inside and outside of NET activities – helps ensure accountability and efficiency during a response. (800.40)
- **Document all activities:** Documenting activities in an emergency may seem cumbersome and of relatively low priority compared to other responsibilities NETs have during a response. However, proper documentation helps protect NET members against liability, improves accountability, saves time (and therefore, lives) for professional emergency responders enables the Emergency Communications Center (ECC) and city to allocate resources more effectively, and will facilitate recovery efforts and assistance.
- **Use of the Woodstock NET Operations Plan:** Much of the content of this plan is taken from the PBEM published Neighborhood Emergency Team (NET) Guidelines – Complete, available at www.portlandoregon.gov/pbem/64107. A number in (parentheses) next to a part of this plan is a reference to a section of these Guidelines, where one can find more detailed guidance and explanation of our Plan's content. NET members should especially study these numbered sections in the Guidelines referenced in our Plan so that you are familiar with the protocols and expectations of all NET members. Our safety and effectiveness depends on working together using this plan and referenced protocols.

Immediate Responsibilities Following a Disaster

Immediately following a disaster, members are expected to-

- check themselves and persons in their household for injuries,
- ensure that their home and property is secure,
- attempt to contact their emergency out-of-state contact.

Once these responsibilities are met and a deployment is possible, members should put on their PPE and follow communications protocols.

Deployment Protocols

Immediate Responsibilities Following a Disaster:

- **Check yourself for injuries!** Often, people tend to check on others without checking themselves. You will be better able to help yourself, your family and others if you are not injured or if you have received first aid for your injuries.
- **Protect yourself from further danger** by putting on long pants, a long-sleeved shirt, sturdy shoes or work boots, and work gloves.
- **If in a high-rise building**, expect the fire alarms and sprinklers to go off during an earthquake. **Check for and extinguish small fires. Do not use the elevators.**
- Make your home and property secure:
 - **Look for and extinguish small fires.** Fire is the most common hazard following earthquakes. Extinguishing small fires and eliminating fire hazards will minimize the risk of a fire getting out of control.
 - **Clean up spills.** By cleaning up medicines, bleaches, flammables, and other spills, it is possible to prevent many small but potentially dangerous hazardous materials emergencies.
 - **Inspect the home for damage.** Aftershocks can cause additional damage to unstable buildings. If there are major cracks in the chimney or foundation or if the home or utilities have been moved by the earthquake, get everyone out of the home. Take photographs of the home and its contents to document insurance claims.
- **Put the OK/Help Sign in your window.**
- **Tune to the Emergency Alert System (EAS)** on your TV or radio for emergency information and instructions.
- You (or a member of your household) should attempt to **contact your emergency out-of-state contact.**
- **Expect aftershocks.** Aftershocks often occur minutes, days, or weeks following an earthquake. When aftershocks occur, drop, cover, and hold. Remember that there is a 20% chance of an equal or larger quake within a few hours.

- **Retrieve your NET kit**, put on your NET Badge and personal protective equipment and get your copy of the NET Operations Plan. Familiarize yourself with the organization and content of the Operations Plan.
- Check your Immediate Response Area. **Help immediate neighbors** who may require immediate assistance.

Remember that NET members may self-deploy *only* if-

- **a disaster is taking place;**
 - **communications systems are down; and**
 - **you have received no message from PBEM or Interim Team Lead (ITL).**
- **En route to Net Staging Area 1**, use **ICS Form 1 – Damage Assessment***, to note damage in the neighborhood. (See appendix.) This information will later be used by the ITL to determine and delegate assignments for volunteers.
 - If members meet SUVs while proceeding to Net Staging Area 1, bring them with you so that the NET member assigned to manage SUVs can check them in and process them.
 - If Net Staging Area 1 (baseball diamond, NE corner, Woodstock Park) is not safe and secure for NET Operations, or volunteers cannot reach Net Staging Area 1, radio other members, if possible, and proceed to Net Staging Area 2 (BEECN site, SW corner, Woodstock Park).

* Download “NET Field Documentation Guide”

(<http://www.portlandoregon.gov/pbem/article/453433>),

- print 10 copies, front and back, of **page 6, ICS Form 1**

Communications Protocols

FRS Radio

The Woodstock NET operates on FRS channel 7.

It is recommended that all NET members have at least an FRS radio. Members will attempt to contact each other and check in via FRS radio on channel 7.

On the radio, **state your name & NET, and listen** for other team members to confirm they read your transmission. The Interim Team Leader (ITL) will get on the air and initiate a general check-in, and then confirm the order to deploy to NET Staging Area 1 (NSA1), or will ask members to stand by.

Members who do not have an FRS radio will attempt to check in via cell phone with the Woodstock Team Lead (Mark Ginsberg, XXX-YYY-ZZZZ). If cell service is unavailable, members with no FRS radio should self-deploy to Net Staging Area 1 and follow Deployment and Onsite Management Protocols.

In the case of self- or PBEM deployment, all team members should tune their FRS radio to channel 7 and monitor the channel.

Periodically try to make contact, saying “**This is Woodstock NET member [YOUR NAME] checking in from [CROSS STREETS]. Over.**” Keep in mind you may be the first person to check in, so be patient.

Amateur (Ham) Radio

All Woodstock NET team members are encouraged to become licensed to operate a ham radio, but the team must have at least one designated amateur radio operator (ARO).

Woodstock NET uses SMPX15, 147.460 Simplex as a tactical frequency.

Ham Radio Protocols During Deployment

In the event of a deployment, the official team AROs will be responsible for operating the radio according to the NET Guidelines and team protocols, using the frequencies found in the chart following this section.

1. Once the team is assembled at the NET Staging Area, the ARO will check in with Multnomah County Amateur Radio Emergency Service (MCARES) Resource Net Controller on the Multnomah County Secondary Repeater MC-2. Checking in with MC-2, the ARO gives his or her FCC call sign and waits for acknowledgement from the net control operator. Once recognized, the ARO then provides the following information:

- Name
- Location (park or nearest cross streets)
- Available equipment, including communications and transportation resources
- NET affiliation
- Any other information deemed necessary by the ARO or requested by net control
- The ARO declares that she or he has an assignment to support the NET, and is switching to the PBEM tactical net.

2. If no contact is possible on the MCARES Resource Net via MC-2, attempt to make contact with a MCARES Net Controller via the following channels, in this order:

- a) Multnomah Secondary Simplex (MC-5)
- b) Multnomah Primary Simplex (MC-4)

3. After checking in with the Resource Net Controller (or attempting to check in), the ARO switches over to the tactical net reserved for PBEM at MC 6, followed by MC 7 if there is no answer at MC 6. The ARO will check in with the PBEM Tactical Net Controller, sited at the ECC, and repeat the same information given for the Multnomah County Resource Net check in.

4. Regular radio traffic and monitoring commences. The NET Tactical Net Controller will contact each team periodically for status reports and issue deployment authorization messages or assignments as necessary. AROs should use the NET Tactical Net also to request resources and information.

Ham Radio Frequency List

The table below shows the main frequencies used by Portland NET. There is a packet radio channel and a separate designator for programming in talkaround (simplex on repeater output in case the repeater goes down) channels for the repeaters. MC 2, MC 8, and MC 9 are the ones of primary interest for NET operations, but they should all be programmed in, as repeaters go down and interference causes people to move around.

Channel Name	Transmit Frequency	Tx PL	Receive Frequency	Description
MC 1	146.24		146.84	Primary Repeater
MC 2	147.28	+ 167.9	147.28	Secondary Repeater (Resource Net)
MC 3	146.34		146.94	Tertiary Repeater
MC 4	146.48		146.48	Primary Simplex
MC 5	146.46		146.46	Secondary Simplex
MC 6	147.04	+ 100	147.04	Delta Repeater
MC 7	147.56		147.56	Gresham Repeater
MC 8	147.58		147.58	NET Tac 1
MC 9	147.54		147.54	NET Tac 2
MC 11	146.84		146.84	Simplex
MC 12	147.28	+ 167.9	147.28	Simplex
MC 13	146.94		146.94	Simplex
MC 14	147.04	+ 100	147.04	Simplex
SMPX15	147.46		147.46	Woodstock NET Simplex

Onsite Management Protocols

The first member at the NET Staging Area will serve as Interim Team Leader (ITL) until TL or ATL arrive on scene. Members turn in their Damage Assessment forms to the ITL.

The ARO on scene will attempt to establish radio communication with the PBEM NET Coordinator to report team status and request instructions. Once the forms are turned in, the ITL will work with the team to prioritize and delegate assignments as quickly as possible.

Assignments will be delegated to functional **teams that are no smaller than two people**. Functional teams will carry out their assignments using proper ICS documentation and staying in touch with the NSA via FRS or ham radio.

Once assignments are complete, members report back to the Net Staging Area for further instructions. At the soonest opportunity, the ARO should attempt to check-in with the closest neighborhood NETs via cell, FRS, or ham radio.

Chain of Command & Responsibilities at the Scene:

Interim Team Leader (ITL):

- Prioritize Incidents & Assign Tasks.
- Give instructions to Team Leaders.
- Give instructions to ARO to attempt to reach MCARES Resource NET & PBEM NET Coordinator.
- Communicate with authorities on the scene.
- Hand off command to more senior members, as needed

Team Leaders:

- Assign tasks to team members.
- Rotate tasks between team members every (2) hours to avoid exhaustion.
- Communicates with ITL.
- Update ITL with Results & Numbers.
- Provide ITL with documentation forms.,
- Develop and follow the Relief Plan as needed.

Team Members:

- Communicate with their Team Leader.
- Update Team Leader with process, obstacles, results and numbers.
- Fill up and maintain documentation forms.
- Return forms to team leader.

ALL NET Members:

All NET members must follow the orders if they are asked to stay around or stand-down, by any emergency personnel: Police, Fire, EMS, Military, City of Portland Bureau or staff from PBEM. Document all orders and communication.

Update your chain of command with the status.

Dealing with the media:

Don't. NET volunteers are NOT AUTHORIZED to talk to the Media.

Refer them to PBEM member.

Staging Area Protocol

In the event of a major disaster, team members' arrival at the primary staging area (baseball backstop, NE corner of Woodstock Park) may be spread out over a long time interval. Some team members may arrive and then be forced to leave a staging area, or may arrive and then decide to use an alternate staging area, before other team members are able to deploy. By following the steps below, we will try to avoid splitting the team across sites or losing track of available team members.

1. **Ensure the staging area is safe to approach.** Size up the area for any immediate hazards such as downed power lines, gas leaks, fire, etc. If site is clearly unsafe to approach, proceed to backup site, the BEECN site at the SW corner of Woodstock Park
2. **Check for the presence of any other team members.** If present, proceed with operations.
3. **Determine if you are the first to arrive.** Check the staging area for any flagging/tape/other markings. (Add a plastic or laminated card and a couple of zip ties in your kit.)

If markings are present:

- a. If markings indicate "SITE BAD," add your name and date/time, and proceed to the backup staging area, SW corner of Woodstock Park.
- b. If markings indicate "SITE OK," other team members may have had to leave due to time, weather, checking on family, etc. Re-establish the staging area and act as de facto incident commander until more team members arrive.

If markings are not present - you are likely first to arrive.

- a. Assess the staging area for immediate and longer-term use.
- b. Check integrity of any available shelters.
- c. If site is OK, make a "SITE OK" marking at the baseball backstop, and establish the staging area; act as de facto incident commander until more team members arrive.
- d. If site is not usable, make a "SITE BAD" marking and indicate backup staging area to proceed to. Attempt to note your identity (name or initials), and date/time.

4. **If you are the last to leave a given staging area,** ensure that you leave enough marking info for any later-arriving members to know your status, location, and likely time of return if any. When making site markings, consider following team members may need to locate them in dark, rain, etc. Do your best to ensure that markings are visible and legible.

It is suggested that **the ITL give an hourly oral status report** to the entire staging area, including all non-NET persons present. This report should attempt to calm people down by relating (true) good news, such as "We are taking care of everyone, we have people out in the neighborhood gathering supplies including blankets, we have a nurse or doctor here taking care of people," etc.

Spontaneous Unaffiliated Volunteers (SUVs)

A NET member and a backup will be responsible for managing SUVs.

Set up a volunteer check-in area near the NSA. Put them on standby.

Talk with them about response safety and noninterference with emergency responders, and will interview them to find relevant response skill sets. As the ITL develops NET assignments, the NET member will review and delegate appropriate tasks to SUVs.

Dealing With The Crowd:

- The assigned person should take them aside, far away from the scene.
- Introduce himself as the person in charge. Thank them for their willingness to help and show appreciation.
- Show concern about their safety, and the risk that they may face because they are not trained.
- Talk to them about NET program, and encourage them to enroll and get the proper training so they become more skilled and safe in such situations in the future.
- Interview them; write their names & the special skills they have.
- Don't take their phone #'s, and don't promise them anything.
- Use the skilled ones, at their own risk and responsibility, like: doctors, nurses, engineers, construction workers, carpenters, blacksmith, mechanics, landscapers, etc. to help in the rescue and triage process.
- Have them sign a release form. (Next two pages.)
- Ask them to stay where they are, away from the scene, for their safety, and to (help) in facilitating the team work.
- Try to find something for them to do, like remove debris, build bathrooms, build tents for triage area, etc.
- Ask them to get back to you if they have any questions.

Print 10 copies, front and back, of pages 22 and 23.

Print 4 copies, front and back, of page 24.

Volunteer Information Form 1 of 2

PRINT Last, first name: _____

Have you been **convicted** of a **felony** since your 18th birthday? If so, please state the conviction, date of conviction, and a brief explanation of the circumstances. **NOTE:** a conviction does not necessarily disqualify you:

Please state any relevant conditions including disabilities, medical needs, or mental health considerations:

Access to Rx meds? N/A Yes No Not sure

Have you contacted your family? Yes No

Would you like to be contacted in the future for volunteer training and work? Yes No

Would you like to be contacted again to help with **this** emergency? Yes No

To volunteer with this emergency response, please complete this form and return it to the person who gave it to you. You will receive a brief interview as soon as possible.

Please answer the questions truthfully and as completely as possible. This information will help us find the most appropriate assignment for you.

Agreement of Understanding

I understand the dangers of participating. Despite the potential dangers and risks, I will participate and I agree to assume all the risks associated with such participation. In consideration for the acceptance of my participation as a volunteer, I hereby waive, release, hold harmless, and discharge any and all claims for damages for personal injury, property damage or death, which I may have or which may hereafter accrue to me, or to my heirs or assigns, as a result of my participation as a volunteer. In addition, I agree to indemnify the City from all claims demands, suits, actions, liabilities, damages, costs or expenses resulting from or arising out of my activities. This release, waiver of liability and indemnity agreement is intended to discharge and release the City of Portland, and its agents and employees from and against any and all liability arising out of, or connected in any way with, my participation as a volunteer. It is further understood and agreed that this release, waiver of liability, and indemnity agreement is to be binding on me and my heirs and assigns.

I have carefully read this agreement and fully understand its content. I am aware that this is a release of liability and a contract between myself and the City of Portland Bureau of Emergency Management, and I sign it voluntarily and of my own free will. I furthermore certify that all information I provide is true and correct.

Signature

Date

Volunteer Information Form

2 of 2

- Skills or Experience (mark all that apply)**
- Medical training
 - First aid/CPR
 - Fire fighting skills
 - Safety and security
 - Search and rescue skills
 - Crisis counseling skills
 - Office/organizational skills
 - Teaching skills
 - Crowd control
 - Carpenter skills
 - Chainsaw skills
 - Electrician skills
 - Amateur radio skills
 - Food prep skills
 - Commercial license
 - non-English languages:

- Equipment/Supplies You Can Provide**
- First aid supplies
 - Spare wheelchair or crutches
 - Spare bed(s)
 - Tarps or tents
 - Chainsaw
 - Bottled water
 - Generator
 - Fire extinguisher
 - Camp stove and fuel
 - Walkie-talkie or other radio
 - Prybar
 - Blanket(s)
 - Flashlight(s)
 - Batteries
 - Rope

Last, first name: _____

Home address: _____

City: _____ State: _____ Zip code: _____

Best phone: (____) _____ - _____ E-mail: _____

Age: _____ Gender: _____ Driver's license (state/#): _____

Fit for physical work? Yes Light No

Emergency contact name: _____ Relation: _____

Emergency contact phone: (____) _____ - _____

FOR OFFICIAL USE ONLY

ID verified (initials) _____	Accepted? Yes <input type="checkbox"/> No <input type="checkbox"/>
Issued ID? Yes <input type="checkbox"/> No <input type="checkbox"/>	Badge # _____
Waiver signed	Yes <input type="checkbox"/> No <input type="checkbox"/>
NET organization/objectives	Yes <input type="checkbox"/> No <input type="checkbox"/>
Weapons policy	Yes <input type="checkbox"/> No <input type="checkbox"/>
Safety awareness	Yes <input type="checkbox"/> No <input type="checkbox"/>
Search and rescue	Yes <input type="checkbox"/> No <input type="checkbox"/>
Medical triage	Yes <input type="checkbox"/> No <input type="checkbox"/>
Assignment 1: _____	
Assignment 2: _____	

White: Operations Manager Yellow: Planning Pink: Volunteer Lead

Appendices

NET Field Documentation Guide- includes ICS forms needed in the field
<http://www.portlandoregon.gov/pbem/article/453433>

NET Guidelines Field version
<https://www.portlandoregon.gov/pbem/article/475615>

Portland NET Knots Guidebook
<https://www.portlandoregon.gov/pbem/article/517999>

Managing SUVs
<https://www.portlandoregon.gov/pbem/article/518004>

BEECN Guidelines
<https://www.portlandoregon.gov/pbem/article/503084>

Neighborhood Emergency Team Google Group
www.tinyurl.com/sepdxnet

Multnomah County ARES Google Group
<https://groups.google.com/forum/#!forum/multnomahares>