NET Functional Roles

Team Leader	
Assistant Team Leader	
Amateur Radio Operator	
Docs Coord. / Scribe	
Operations Coordinator	
Assistant Ops. Coord.	
Medical Director	
Triage	
Treatment	
Search & Rescue	
Damage Assessment	
Logistics Coordinator	
Personnel Accountability	
Equipment & Supply	
Transportation	
Facilities	
Food & Water	
Sanitation	
SUV Coordinator	
Assistant SUV Coord.	

Communications

- Always communicate using the chain of command.
- It is important to document and communicate information about the disaster situation and resource status.
- Check in and maintain regular communications with Staging Area:
  - Cell/text contacts (on back panel) or
  - FRS/GMRS radio (channel 15)
- ARO establishes communications with:
  - Staging Area
  - PF&R Station 13 and/or 28
  - Multnomah County Amateur Radio Service (ARES)
  - Portland Emergency Coordination Center (ECC)

Contacts

Team Leader	Our fearless leader
Assistant Team Leader	
Amateur Radio Operator	
Operations Coordinator	
Logistics Coordinator	
SUV Coordinator	

Locations

Staging Area	Grant Park Church Parking Lot except on school days
On school days	Container in the Beverly Cleary Field
BEECN	Irvington - 13th and Brazee Rigler - 52nd and Prescott
PF&R Station 13	926 NE Weidler Str
PF&R Station 28	5540 NE Sandy Blvd

Documentation Forms

Form 1	Damage Assessment
Form 2.a	Personnel Resources Intake
Form 2.b	Personnel Resources Check in
Form 3	Assignment Tracking Log
Form 4	Assignment Briefing
Form 5	Victim Treatment Area Record
Form 6	Communications Log
Form 7	Equipment Inventory
Form 8	General Message

Grant Park NET Operations Plan

Guiding Principles

- Rescuer Safety and Accountability are top priority.
- Chain of Command – NET members report to, and are accountable to, one NET member.
- Buddy System – always work in teams of no less than two.
- Greatest Good for the Greatest Number.

Pre-Deployment Responsibilities

- Secure your own home/apartment/condo and family.
- Check in with NET team members via cell/text or FRS/GMRS radio channel 15.
- Check on neighbors, do triage and turn off utilities, if appropriate.
- Meet at the Staging Area, ASAP.

Deployment

- No self--deployment (unless major disaster where communications are disabled).
- Unauthorized deployment may result in loss of indemnification by the City of Portland.
- Proceed to Staging Area or, if unsafe, to Backup Staging Area.
- En route to Staging Area, observe and record damage/injuries using Damage Assessment Form (#1) or DAMM tool.
- Ask SUVs to accompany you to Staging Area for processing.

Onsite Management: The first NET member arriving at the Staging Area assumes incident command. When the Team Leader arrives, incident command is transferred to Team Leader

Team Leader / Incident Commander: works closely with Operations Coordinator, to assign teams to the incidents with the highest priority.

Responsibilities include:

- Ensuring incident safety
- Establishing incident objectives
- Delegating authority to others
- Providing information to internal and external parties
- Establish priorities
- Establishing and maintaining liaison with other responders
- Taking direction from government agencies
- Evaluate progress
- Make decisions
- Develop plan of action

Incident Commander assigns functional roles to NET members and establishes incident command structure, using Incident Command System (ICS), maintaining appropriate chain of command and span of control.

Operations Coordinator directs and coordinates incident tactical operations.

Logistics Coordinator assures there are adequate resources to meet incident objectives. SUV Coordinator processes, orients, and assigns SUVs, under oversight of a NET member.

NET members:

- Turn in Damage Assessment Forms (#1) at Staging Area.
- Are signed in using Intake Form (#2.a), and are given assignments using Check--In Form (#2.b).
- Assignments are tracked using Assignment Tracking Log (#3).
- Before going on assignments, receive and review Assignment Briefing (#4) with Operations Coordinator.
- Remember that evaluation of overall progress is an important step before changing the plan of action.
- It is important to document and communicate information about the disaster situation and resource status.

Transferring Command or Assignments

When transferring command or assignments, it is important to always get a briefing from the outgoing Incident Commander or NET member to share information and avoid confusion or delays.

Never leave an assignment or incident without approval from the Operations Coordinator.

Scene Size Up is a Continuous Process:

- Gather facts
- Assess damage
- Consider probabilities
- Assess your situation
- Establish priorities
- Make decisions
- Develop a plan of action
- Take action
- Evaluate progress